

## Checkpoint 4: Task 1 Formal Proposal

Once a question is selected and evaluated, and teams have established their expectations for accountability for the rest of the process, teams begin to formalize the content choices for their Task 1 approach. Teams create well-written and properly formatted documents (please refer to teacher directions regarding which official format to follow). One copy per team is submitted, representing team discussion, collaboration, and consensus. Submissions include the following:

1. **Research Question and Introduction:** State the revised question from the evaluation activity of Checkpoint 2. Then, provide 100 words of context, justifying the background of the problem and the relevance to a professional audience (what is at stake in answer to your team research question) as established by preliminary research done in the first few checkpoints of this module.
2. **Individual Contributions:** Each team member needs to contribute individually, with the help of the team at large. In 150-200 words for each team member, address:
  - a. **Lens:** choose an academic, professional lens through which to pursue your greater team question and phrase a lens-specific question, which will be narrower in scope and focus from the team research question. Discuss personal motivation and inspiration for this specific lens and question, what you expect to gain from this approach, etc.
  - b. **Perspectives:** include what kinds of perspectives you expect to find in the process of searching (you may do some preliminary research to brainstorm here), what problems might exist, what alternative approaches or values, what areas of disagreement, etc.
  - c. **Personal Bias:** consider your bias toward your question. What values do you hold as a person and researcher that might contribute to how you approach this lens? What can you do to ensure you objectively approach your research on this topic?

Lastly, each team member will include a list of keywords and phrases they will use to pursue information about their specific lens and perspectives.